

# Enquiry/Referral

## Viability Assessment

Email enquiry to  
[referrals@livingsprings.co.uk](mailto:referrals@livingsprings.co.uk)

You will be notified of time scales for completing the paper viability assessment. If agreeable the court bundle can be sent to us for purpose of the assessment.

A response will be sent via email with notification of the outcome. Viability reports are only provided if the outcome of the assessment is positive.

## Residential Assessment

## Community Based Assessment/ Day Assessment/ PAMs/ Contact

## Supported Accommodation

Referrals will be accepted from professionals by emailing [referrals@livingsprings.co.uk](mailto:referrals@livingsprings.co.uk)

We will consider court orders as well as Local Authority referrals for assessment and will provide information on our current availability.

On receipt of the referral discussions will begin regarding time scales for the assessment. We will request all background information in relation to the family in question to ascertain whether we could meet their needs and offer a placement.

Should we be in a position to offer a placement our referral form will need to be completed and sent back to us, with an outline of the requirements of the assessment.

We will then send a formal placement offer which will need to be signed and returned.

A placement planning meeting will be required before the family can be placed with us. This can take place at the beginning of an assessment and always includes the family. The meeting will fully discuss the requirements of the assessment/support and aims can be formulated.

PAMs assessments can be completed alongside residential/community based assessments if required and there is capacity to undertake this.